

Web Application

✓ **INVOICER**

Quick User Manual

V1.0[Pilot]

Login Page

 Invoicer

Welcome Back

Username

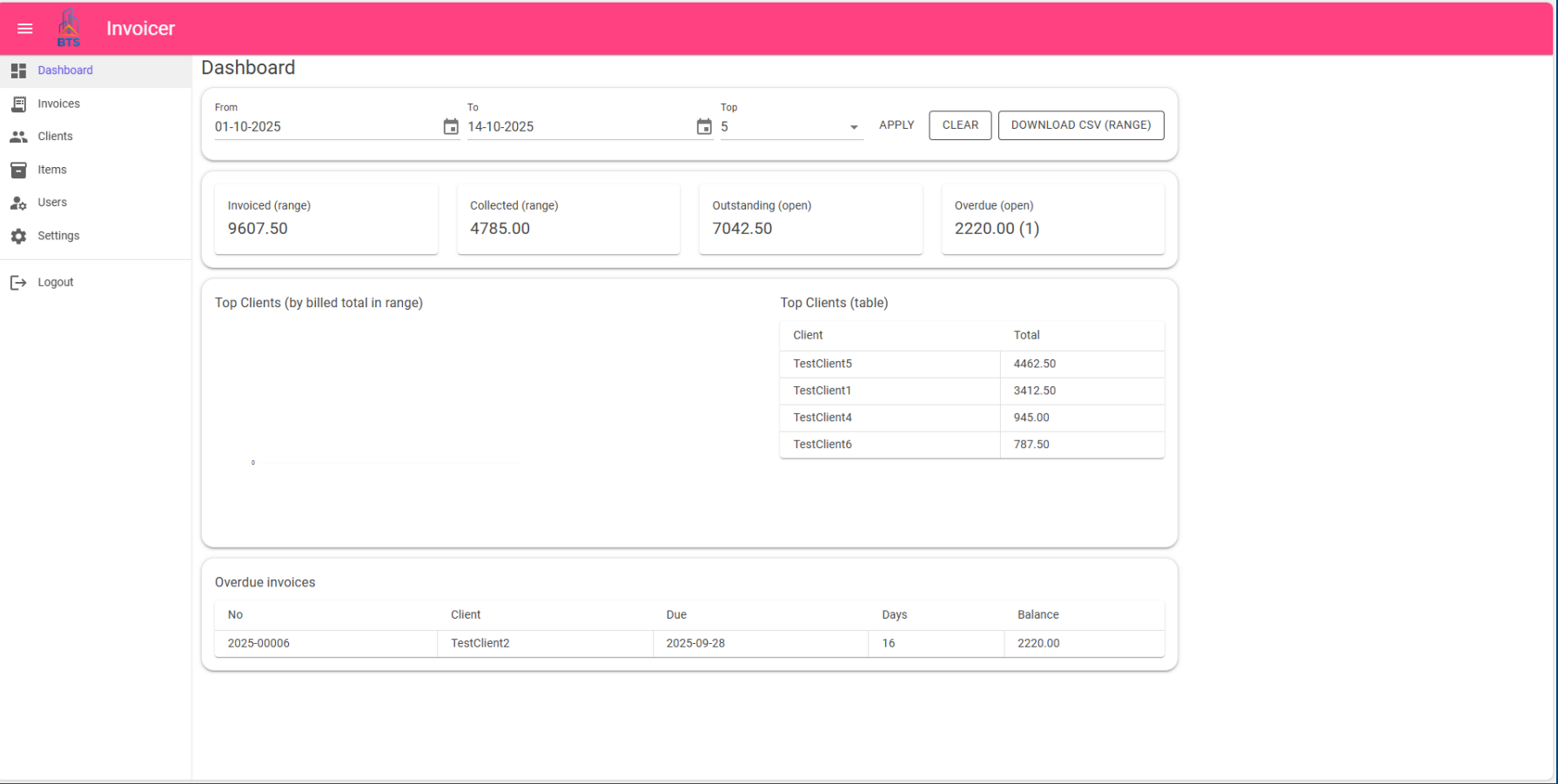
Password

☐ Remember me

SIGN IN

- Go to /login.
- Enter username & password.
- “Remember me” keeps you signed in longer.
- **Admin** can create more users.

Dashboard Page



Navigation

- Left drawer (auto-open when logged in): Dashboard, Invoices, Clients, Items, Users (admin), Settings, Logout.
- Click the ≡ (burger) to hide/show.

Dashboard

- Filter by date range.
- KPIs: Invoiced, Collected, Outstanding, Overdue (count & amount).
- Top clients (chart + table).
- Export range to CSV.

Client Page

Dashboard

Invoices

Clients

Items

Users

Settings

Logout

Invoicer

Clients

Search name / email / phone...

EXPORT CSV

NEW

Name	Email	Phone	
TestClient1	Client1@gmail.com	0587965841	EDITDELETE
TestClient2	Client2@gmail.com	0875425896	EDITDELETE
TestClient3	TestClient2@gmail.com	0578964582	EDITDELETE
TestClient4	TestClient4@gmail.com	0597631585	EDITDELETE
TestClient5	TestClient5@gmail.com	0589758598	EDITDELETE
TestClient6	TestClient5@gmail.com	0597482369	EDITDELETE

Edit Client

Name

Email

Phone

Billing Address

SAVE

CANCEL

Clients

- Add/Edit **Client**: Name, Email, Phone, TRN, PO Box, Billing Address.
- Clients are used by invoices—create them first.

Items Page

Dashboard

Invoices

Clients

Items

Users

Settings

Logout

Items

Search code / name...

EXPORT CSV

NEW

Code	Name	Unit Price	Tax %		
0001	TestItem	1300.00	5	EDIT	DELETE
0004	TestItem4	450.00	5	EDIT	DELETE
0005	TestItem5	300.00	5	EDIT	DELETE
0006	TestItem6	250.00	5	EDIT	DELETE
0007	TestItem7	2500.00	5	EDIT	DELETE
0008	TestItem8	3500.00	5	EDIT	DELETE

Edit Item

Code

Name

Unit Price

Tax %

0

0

SAVE

CANCEL

Items

- Add/Edit **Item**: Code, Name, Unit Price, Tax rate.
- Items are reusable lines in invoice

Invoices List Page

Dashboard

Invoices

Clients

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Logout

Invoicer

From

01-10-2025

To

14-10-2025

Search no / client...

Client

Status

APPLY

CLEAR

EXPORT CSV (RANGE)

NEW INVOICE

No	Client	Date	Total	Status	
2025-00013	TestClient1	2025-10-13	2940.00	Sent	OPEN PDF
2025-00012	TestClient5	2025-10-13	1785.00	Sent	OPEN PDF
2025-00011	TestClient5	2025-10-13	472.50	Sent	OPEN PDF
2025-00008	TestClient6	2025-10-13	787.50	Paid	OPEN PDF
2025-00007	TestClient1	2025-10-13	1365.00	Draft	OPEN PDF
2025-00010	TestClient1	2025-10-13	472.50	Sent	OPEN PDF
2025-00004	TestClient5	2025-10-12	2205.00	Sent	OPEN PDF
2025-00003	TestClient4	2025-10-08	945.00	Paid	OPEN PDF

Invoices List

- Filter Invoices: with Date, Invoice No, Client and Status and get the filtered list and Export as Excel Option also available.
- Here We can edit the old Invoice by Clicking ‘Open’.
- Download Invoice by Clicking ‘PDF’.

Create Invoices

BTS

Invoicer

Dashboard

Invoices

Clients

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Invoice 2025-00014

Client
TestClient2

Issue Date
14-10-2025

Due Date
21-10-2025

Status
Sent

Lines

Item	Description	Qty	Unit Price	Tax %	
1	TestItem	1	1300	5	1300.00

Subtotal: 1300.00

Tax (sum of lines): 65.00

Discount
0

Total: 1365.00

Payments

Date	Amount	Method	Reference	
2025-10-14	500.00	Cash		DELETE

Date
14-10-2025

Amount
0

Method
Cash

Reference

ADD PAYMENT

Paid: 500.00

Balance: 865.00

Status: Sent

SAVE

PDF

BACK

Invoice Creation Process

- After selecting the client, dates, and status, choose the required item and click the ‘ADD’ button to add each line one by one.
- Once all items are added, click ‘SAVE’ to save the invoice. This will enable the Payment Entry option.
- In the Payment Entry section, enter the date, amount, and payment method along with the reference, then click ‘ADD PAYMENT’ to save the complete invoice.
- To print the invoice, click the ‘PDF’ button to download it.

Create Users

Dashboard

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Invoice

Users

Username

Password

Role

User

CREATE USER

Username	Role	
admin	Admin	
AdminUser	Admin	
Azdd	Admin	
Jitendhra	Admin	
Test	User	

https://localhost:7229/users

Users (Admin)

- Create user: Username, Password (eye icon toggles visibility), Role (Admin/User).
- Edit: change role/password; Delete user.
- Usernames are case-insensitive unique (system enforces at DB level).

Settings Page

Dashboard

Invoices

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Invoice

Company / Banking Settings

Company

Name

BLUESPEC TECHNICAL SERVICES CO. LLC

Address

Al Quoz-4

Email

info@bluespectech.com

Phone

0554400870

Company TRN

104210512000003

Banking

Account Name

BLUESPEC TECHNICAL SERVICES CO. LLC

Bank Name

ADCB

Account Number

13411755820001

IBAN

AE390030013411755820001

Currency

AED

Brand

Choose File

No file chosen



REMOVE LOGO

Invoicing

Next Invoice No.

15

Reset Each Year

Prefix (optional)

BTS

https://localhost:7229/settings

Settings

- Branding: upload logo (shows in header & PDFs).
- Invoice numbering: currency, next number, year reset option.
- VAT default/rounding.
- Save → toaster shows confirmation.

Planned Enhancements (Next Version Upgrade)

Email Integration:

Automatic email notifications and invoice sharing directly from the application (no need to send manually).

Password Recovery via Email:

Users will be able to reset their passwords securely through email verification.

Database Upgrade:

Migration from Lite DB to a more scalable database solution to support multi-server and enterprise-level environments.